

# Staveley and Copgrove Parish Council

Website: <https://staveleyandcopgrovepc.org.uk>

**Clerk:** Liz Leatherbarrow

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**The next Annual Meeting of the Parish Council will be held on  
Tuesday 18th May 2021 at 7pm  
in Staveley and Copgrove Village Hall**

## Agenda

1. Introduction from the Chairman and a reminder by the Chair of the Council's policy for the audio or visual recording of the meeting.
2. To elect a Chair and Vice Chair for the new Council year (to May 2022).
3. To elect members of the Council's Sub-Committees.
  - 3.1. Finance Sub Committee (3 members)
  - 3.2. Staveley Nature Reserve Liaison Group (1 member)
4. To receive apologies and reasons for absence.
5. To receive any declarations of interest not already declared under the Council's Code of Conduct or members Register of Disclosable Pecuniary Interests.
6. To confirm the minutes of the Full Council meeting held on Tuesday 9th February 2021 as a true and accurate record.
7. To receive updates from the Ward Councillors
  - 7.1 To receive an up date from the local Police Liaison Officer.
8. Financial matters:
  - 8.1 To receive the current financial statement and bank reconciliation.
  - 8.2 To receive an up date on the internal audit process.
  - 8.3 To receive the proposal for the exemption certificate for the Annual Governance and Accountability Return 2021.
9. To receive information on the following ongoing issues and decide further action where necessary:
  - 9.1 To receive an up date in relation to the flooding along Arkendale Road
  - 9.2 To review the process of maintenance and monitoring in the Jubilee Recreation Field
  - 9.3 To review the issue of Speeding in Staveley
  - 9.4 To discuss the viability and future of the Staveley Nature Reserve Liaison Group
  - 9.5 To discuss the publication and content of the newsletter
  - 9.6 To receive an up date relating to the improvements along Wath Lane/Main Street
  - 9.7 To discuss a Defibrillator for Copgrove
  - 9.8 To discuss the issue of litter along the highways

9.9 To up date information about Jubilee Court Copgrove

9.10 To discuss the replacement of a bench on Arkendale Road

**10.** Organisational Matters.

**11.** To consider new correspondence received and decide action where necessary.

**12.** To receive a report updating the status of planning applications in the parish.

**13.** To notify the clerk of matters for inclusion on the agenda of the next meeting.

**14.** To confirm the date of the next meetings as.

14.1 Tuesday August 17th 2021 at 7pm

14.2 Tuesday November 16th 2021 at 7pm

14.3 Tuesday February 15th 2022 at 7pm

14.4 Tuesday 17th May 2022 at 7pm (Annual Parish Meeting followed by Annual Council Meeting).