

# Staveley and Copgrove Parish Council

Website: <https://staveleyandcopgrovepc.org.uk>

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## **Minutes of the Parish Council Meeting held on Friday 22nd April 2022 at 7pm in Staveley and Copgrove Village Hall**

Present: Cllr Helen North (Chair), Cllr Graham Bowland, Cllr John Thornton, Cllr Peter Edwards, PC Jack Gudger NYCC Police.

The meeting started at 7pm.

1. Introduction from the Chairman and a reminder of the Council's Policy for the audio or visual recording of the meeting

The Chair reminded those present of the policy for recording the meeting.

2. To receive apologies for absence

Apologies were received from Robert Brown and Cllr David Greenwood and Liz Leatherbarrow (Clerk)

3. To receive any declarations of interest not already declared under the Council's Code of Conduct or members Register of Disclosable Pecuniary Interests

None declared.

4. To confirm the Minutes of the last meeting held on 11th January 2022 as a true and accurate record

The minutes were approved and accepted. All in favour.

5. To receive updates from the Ward Councillors

No Councillors were in attendance. (Cllr Metcalfe gave apologies for non-attendance for the initial meeting date proposed on 12th April.)

6. Clerks report on action taken on the resolutions of the last meeting

The Clerk's actions were ratified.

7. To review outstanding repairs to local road signs and potholes

Technical issues which were preventing access to the Parish Portal reporting system have now only recently, but finally, been resolved. No progress has been made regarding the road signs and pothole problems identified.

8. To receive an update from the local Police Liaison Officer

PC Gudger confirmed that the Police are willing to raise their visibility in areas where the residents report concerns regarding unsociable behaviour. PC Gudger advised that audio recording of encounters is sufficient and that it is not recommended that people hold their camera phones out, clearly pointing them at people; as this generally leads to an escalation of the problem.

The Council were offered talks on any subject for the public if so wished, topics such as securing your home, how to avoid fraud.

Pc Gudger supplied data regarding Police statistics between 23.01.22 and 21.04.22 for the Claro area, which covers Staveley and the surrounding areas. They were:

4 Burglary, 4 violence against person, 3 theft, 2 criminal damage and arson, 1 vehicle offence.

9. To receive the current Financial statement and bank reconciliation

The Chair of the Finance Sub Committee gave a report on the accounts to date for the Financial

Year.

Movements in income and expenditure since the last meeting:

Income - There has been no increase.

The refundable VAT forecast has increased as a result of expense invoices received in the period.

Payments - February total was £480.00. This consisted of a refund of a donation of £50.00 made by resident towards fencing costs and a contribution ratified at the PC meeting towards legal costs for objection to the SV2 development of £430.00. Payments in March total £3,822. This consisted of a donation refund for £500.00, a payment for recreation field rental of £70.00 and a payment to tree contractors of £3,252.00 which had been provided for in the accounts forecasted expenditure and funds allocated from ringfenced reserves.

Expected costs remaining for the financial year also include salary payment for Clerk, an invoice received from D Griffin relating to plants purchased for the planter. Forecasted expenditure for March was £4,513.99.

The Bank statement and accounts statement were reconciled and work was underway to ensure the annual audit would be carried out in a timely manner.

10. To approve any Finance Committee recommendations

Proposal: To approve the Finance Committee Recommendations. All in Favour.

11. To receive an update on the new fencing, including finance information

Cllr North confirmed that the scrap metal from the old fence has now been removed. The PC will receive the benefit of 25% of the value of the scrap metal. 75% will be returned to North Yorkshire County Council.

12. To receive an up date on the progress for a Defibrillator for Copgrove

No progress was reported.

13. To receive an update on the '20's Plenty' initiative and Community Speedwatch

It was confirmed that the PC is still awaiting a sign off from the initiative in order to proceed further.

Proposal: To include an update on the 20's Plenty and Community Speedwatch Initiative to the next meeting agenda. All in favour.

ACTION: Clerk to add item to next meeting agenda

14. To consider the Neighbourhood plan and receive a progress report

No members of the Community have volunteered to help with supporting the development of a plan. There has been no progress as a result.

15. To receive a progress report on the trimming of hedging obscuring the view in the conservation area

It was noted that the landowner had declared their desire to grow the hedge to the height of 5 metres. Any further issues regarding obscuring the line of sight on the road should be referred to Highways Department at NYCC.

16. To consider traffic on Wath Lane outside Jubilee Mills

It was agreed by all in attendance that the issue of traffic through Staveley to Jubilee Court and congestion around the site was a massive problem. It was further agreed that this issue should be raised again with the newly elected Ward Councillor immediately following the local elections on 5th May.

Proposal: to raise the concerns of residents and difficulties caused to the locality by excess traffic visiting Jubilee Court, with the newly elected Ward Councillor for Staveley and Copgrove after 5th May elections. All in favour.

ACTION: Clerk to contact Ward Councillor when appointed.

Proposal: To repeat the item on the next meeting agenda. All in favour.

ACTION: Clerk to add item to next meeting agenda

17. To consider any new correspondence received and decide any actions necessary

Proposal: To allow the Staveley Archive to use the domain name of the PC. All in favour

18. To consider the 'Spring Clean -Litter Picking event' information received from HBC  
Proposal: To review and respond to this event again next year in March/April. All in favour.  
ACTION: Clerk to include 'Spring Clean -Litter Picking event' on the appropriate agenda of next year's PC meetings

19. To discuss attendance at the Joint Parish Council Meeting

It was questioned why the PC are no longer included in the JPC meeting circulation list.

Proposal: To request the PC are included in the circulation list of attendees for the JPC in future. All in Favour

ACTION: Clerk to contact the Chair of the JPC and request the PC is included by invitation to future meetings.

20. To receive a report updating on the status of planning applications in the Parish

The report was noted.

21. To notify the Clerk of matters for inclusion on the agenda of the next meeting

See actions and agenda items identified: 13, 16 above.

22. To confirm the date and time of the next meeting

Next PC meeting to follow Annual Parish Meeting on 17th May at 6.45pm.

The next PC Meeting will be the Annual Meeting of the Parish Council. The meetings will be held in the Village Hall.

The following dates are suggested for future PC Meetings:

Finance Sub Committee Meeting-Tuesday 26th July at 7pm; Parish Council Meeting -Tuesday 9th August 7pm

Finance Sub Committee Meeting-Tuesday 25th October at 7pm; Parish Council Meeting -Tuesday 8th November 7pm

Finance Sub Committee Meeting-Tuesday 24th January 2023 at 7pm; Parish Council Meeting -Tuesday 7th February 2023 7pm