

Staveley and Copgrove Parish Council

Website: <https://staveleyandcopgrovepc.org.uk>

The position of Parish Clerk is currently vacant

Email: clerk@staveleyandcopgrovepc.org.uk

Minutes of the Annual Parish Meeting for Staveley and Copgrove held on Thursday 4th May 2023 at 7:00pm in Staveley and Copgrove Village Hall

Present: Peter Edwards, Graham Bowland, Sarah Whitworth, David Greenwood, John Thornton

Absent: Gary Curnow

1. Peter Edwards went through the Annual Report.
2. Graham Bowland gave out the prepared financial document.
3. Date for next Annual Parish Meeting set for 16.5.2024.

Minutes of the Annual Meeting of the Parish Council for Staveley and Copgrove held on Thursday 4th May 2023 at 7:00pm in Staveley and Copgrove Village Hall

Present: Peter Edwards, Graham Bowland, David Greenwood, Gary Curnow, John Thornton, Sarah Whitworth

1. Elections

Chairman: Peter Edwards was proposed by John Thornton, seconded by David Greenwood.

Vice Chairman: Graham Bowland was proposed by John Thornton and seconded by David Greenwood.

Finance sub-committee: Graham Bowland, John Thornton and Gary Curnow were proposed by Peter Edwards and seconded by Sarah Whitworth.

2. Minutes of the meeting of 21.2.23 were approved

GB to ask Neil Horton to post them on the website.

PE questioned whether the PC should continue to wait 3 months before posting minutes on the website. All agreed that the minutes should be approved by the PC and then they can be uploaded to the website. Future agendas to say that previous minutes were approved on the agreed date.

3. Financial Matters

On behalf of the FSC, GB provided an update on the 2022/23 Audit and AGAR.

The audit took place at Boroughbridge on 24th April 2023 and no issues were raised by the auditor during the process. The AGAR was signed and dated by the auditor. The FSC provided specific minutes for the PC meeting in respect of the approval of the AGAR by the PC and these are presented separately to these minutes.

4. SV1

It was noted that the PC sent letters to all members of the Planning Committee. All have responded positively, except Robert Windass who has not responded.

5. Playground

£330 has been allocated to clean down and re-paint the playground equipment. In addition there will be 12 inspections at £35 VAT per inspection. An annual inspection is a requirement of HBC (it is assumed this will continue to be the case under NYC) and of the insurers. The latest annual inspection was in October 2022.

6. Village Green Post by Pub

The repairs to the post and chain fence has been arranged and should be carried out soon. The cost is £30 VAT per post.

7. Football Nets

The purchase of 2 new nets plus accessories and delivery at £96.58 VAT, previously agreed by the FSC and PC have been ordered by GB.

8. Coronation Mugs

It was agreed not to go ahead with these due to cost.

9. Neighbourhood Plan

GB has a booklet from a previous beginning. This will get underway once issues with SV1 are in hand.

10. Oak Tree on Village Green

DG is in contact with the Tree Officer for approval to prune the tree. The large tree on the village green in front of the pub was also in need of inspection and DG was asked to include this in his discussions with the Tree Officer.

11. Correspondence

Planning: no new applications since last meeting on 5.4.23.

Notice board: following a request from a member of the village, the PC once again discussed having an additional notice board on the village green. Having looked into the cost of this, it was agreed not to proceed.

12. Wath Cottages

A resident of Wath Cottages has reported concerns about road safety outside the cottages. The residents have to cross the road to access their parked cars and blind bends and quiet electric cars can make this hazardous. JT has contacted Speed Concerns at NYP to see if anything could be done to improve road safety at this point.

13. Grass Cutting

PE says we can look at reducing the number of cuts from 14. The cost is £74 VAT per cut. This will be monitored before a decision is made. Farm & Land Services also need to cut the hedgerow and verge near the playground and the verge round to the pinfold. That hedgerow also need cutting and GB will contact Spellow Estate to ask if the PC can maintain it. Cost to cut hedgerow £42 VAT.

14. New Parish Clerk

It was noted that not every PC has a clerk and that the cost of the clerk has been half the precept. There was agreement to cut back the clerk's hours from 6 per week to 4 per week to reduce cost. It was agreed that we should continue to look for a new clerk and to that end the PC will advertise in the Knaresborough Post, approach local clerks, Leeds clerks and Rebecca Crabtree (a previous clerk).

15. Other

NYC has paid the first tranche of the precept.

16. Next Meeting

The date of the next meeting is Tuesday 1st August at 7pm. PE to book the village hall.