

STAVELEY AND COPGROVE PARISH COUNCIL

Clerk: Mrs. S. J.Scholes
The Old School, Main Street, Staveley. HG5 9LD

Staveley and Copgrove Parish Council Meeting Held on
Thursday, 12th November 2009
at 7.30pm in Staveley and Copgrove Village Hall.

MINUTES

Present:

Chair: Parish Councillor: Nick Stringer
Vice Chair: Parish Councillor: Michael North
Parish Councillor: Paul Smith
Parish Councillor: Ian Griffin
Parish Councillor: Richard Tesseyman
Parish Clerk: Sharon Scholes

PC Sue Brooks: Safer Neighbourhood Teams

Apologise for absence;
Parish Councillor: Peter Edwards

1. To receive apologies for absence – Councillor Peter Edwards
2. To receive any declaration of interest – None
3. To confirm the minutes of the meeting held on the 24th September 2009
4. To discuss subjects brought forward from last Parish Council meeting
 - a) Neighborhood Watch Scheme
PC Sue Brooks was invited to attend Parish Council meeting to discuss Neighborhood Watch scheme in Staveley & Copgrove, as a direct result of Parish Plan feedback indicating Neighborhood Watch scheme wasn't up and running. PC Sue Brooks advised 5 people presently in Staveley are running a Neighborhood Watch scheme in small clusters of x10 houses max. each. The group needs to be formed with a Chair, Deputy and Ringmaster. The Ringmaster picks up all phone calls and email alerts from the local police and then rings round to the coordinators and watchers. Parish Councilor Ian Griffin, Keith Roberts and Bernard Atkinson are all presently coordinators. Benefits to participants and coordinators are a cheaper home insurance through participating in the Neighborhood Watch scheme. PC Brooks also advise Smart Water can be purchased at a reduce rate as well for security marking goods. PC Sue Books advised, Staveley is in a safe area, with 1 crime of criminal damage against a car on Main Street over the past 3 months. Councilor Paul Smith will discuss Neighborhood Watch scheme with Bernard Atkinson to expand throughout village. Chair asked if local police get involved in Planning Enforcement Decisions and PC Sue Brooks advise Planning is Local Council as is a civil action.
Contact details for PC Sue Brooks are:



Name:

(PC) Sue Brooks

Tel: +44 0845 60 60 24 7

Email: SNTKnaresborough@northyorkshire.pnn.police.uk

- b) Sewerage and Drainage no comments to add
- c) 20mph Minskip Road speed reduction scheme review:
20mph road marking speed signage to be painted on road x1.
Yellow zig zags road signage to be repainted outside school.
Height of 30mph signs to be reduced, after school designed signs from pupils have been received.
Barrier outside school cannot be added until the school issues a Travel Plan. Councillor R Tesseyman will follow this through as a School Governor.
- d) Staveley & Copgrove Jubilee Recreation Ground
Parish Council voted for Parish Council to take over responsibility of Recreation Ground. Unanimous vote. Insurance for liability only to be added to Parish Council Insurance Policy, free of charge, with £5 million public liability. This is a saving of £600 per annum based on separate insurance premium paid by Recreation Ground Committee. Parish Council will be solely responsible for Recreation Ground with subcommittee members also being involved in fund raising. Chair, Richard Tesseyman and voted on subcommittee member Mark Holt will be responsible for recreation ground. Parish Council will pay a suitable qualified contractor to do weekly site inspections with written record and an annual inspection report. Parish Council will pay for training of contractor. Chair will seek suitable persons to become qualified contractor and investigate training courses. Harrogate Borough Council Report of Recreation Ground has been circulated around Parish Council – no immediate actions required. Recreation Ground bank account will be closed down and funds transferred into Parish Council bank account. The funds will be 'protected' and only used in relation to maintenance and purchase of recreation ground facilities. Peppercorn rent has not been paid for the past 3 years to the Parish Church of £70 per annum. A cheque will be raised from the Parish Council for £210.00 to cover the past 3 years. Could invoices please be copied to Parish Clerk from Parish Church. Parish Council agreed to purchase and install small 5-aside football nets in recreation ground for younger children. Mark Holt to supply costs to Parish Council in January meeting.
- e) Allotments
Still awaiting sign over of other allotment land from HBC to Staveley Parish Council to enable further allotments. HBC visited and tried to remove lease, this has since been re-negotiated back to Staveley Parish Council. Councillor P Smith advised the new landlords of the Royal Oak have offered to allow some land at the back of the pub to be used for allotment purposes, with vegetables being offered as a gift in kind. An Allotment Horticultural Society is being formed in the village and it is suggested the Parish Council joins the National Society of Allotments. Councillor P Smith to forward invoice to Parish Clerk for payment. Tenancy agreements and low cost insurance will be supplied via the National Allotment Society and the management of the allotments will be handed over to the Horticultural Society once it is up and running. An additional 6 names have been

- added to the list as well as existing 18 on list. Land will be subdivided up for all persons to have an allotment. Suggested allotments will be issued on first come, first served basis on list.
- f) Parish Council Parish Plan Comments
 Parish Plan will be added to Parish Council web site for public access. Parish Plan Strategy Public Meeting will be held in village hall on 14th January 2009, before Parish Council Meeting. Once agreed, the strategy will be published and re-circulated. Councillor P Smith to co-ordinate and arrange for Staveley Ladies to offer tea and cakes during presentation. Parish Plan funds will be returned once Parish Strategy has been published and circulated and bank account closed. Priority of Parish Review are as follows:
1.
 Reduce heavy traffic
 20mph traffic zone
 Replace drains
 Conservation
 Protect Village Pub
 Prohibit any development outside village boundary
 2.
 Village shop/co-operative
 Doctors Surgery
 Young Peoples Facilities
 Improve Communication
 3.
 Bus Shelters
 Copgrove Local Housing
 Working Farms
 Annual Village Scarecrow Event
 4.
 Policing
 Neighbourhood Watch
- g) Chair to request NYCC to remove with access signage on Arkendale Road and make Weight Restriction
 Parish Council have agreed to support residents in residents own applications to apply direct themselves for the transfer of grass verge land to their deeds for purposes of tarmac and creating off road parking, however, Parish Council cannot make applications on behalf of residents or fund the tarmac of grass verges as cost is advised as in excess of £10k
- h) Conservation Plan – still awaiting from HBC. However key points have been noted in a letter from HBC that may be included.
- i) Little Acres Planning Enforcement Case No. 09/00469/PR15 is progressing via HBC with case officer Mr James Cullen Tel. 01423 556572
- j) 2010-2011 Precep
 Agreed by Parish Council to retain Precep at existing levels for the 2010-2011
- k) Parish Council Newsletter and Website
 Councillor P Smith has circulated a Newsletter via email and door drop, updating villagers on the Parish Council communications. The website enables all communities to add content themselves. Councillor P Smith signs content off. Parish Council agreed to pay for advert for village website and newsletter in Parish magazine.
- l) Yore Vision Invoice payment £250.00 from Parish Council. Invoice sent via email to Parish Clerk, as invoice was sent to HBC for payment. Monies to come from commuted sums. This was BACS into Parish Council bank account on 02.07.2009.
- m) Royal Oak Pub to be added back to Agenda
 New landlords in the village pub are working with the village to help sustain the service. Feedback from villagers is to change the menu and reduce the cost. Pub will be open on Christmas Eve, Christmas Day, New Years Eve and New Years Day serving drinks and food. Parish Council will conduct Parish Council meetings in pub from March 2010.
- n) Annual Return to be posted onto Village web site and notice board for 14 days. Councillor

P Smith to action.

2. To consider planning applications:

Planning Application No. 09/03369/FUL 13.08.2009

Winsley House 10 St Mongahs Court Copgrove

Harrogate North Yorkshire HG3 3TY

Erection of two storey rear extension to replace existing single storey extension.

Consented.

3. To receive invoices and payments

4. To discuss cheque signatories and to receive invoices and payments:

a) 000422 14.10.2009

HBC Grass Cutting Aug/Sept 2009

£328.95

b) 000423 14.10.2009

Mazars External Audit In 5732754820

£138.00

c) 000424 14.10.2009

Allianz Assets Additional Premium

£125.44

d) 000425 14.11.2009

SScholes Parish Clerk Fees Nov/Dec09

£183.32

e) 000426 14.11.2009

ALegge Copgrove Grass Cut Aug/Nov09

£288.00

f) 000427 14.11.2009

Recreation Ground Rent x3 Yrs 2007, 2008, 2009 to Parish Church (Invoice Req.)

£210.00

g) 000428 14.11.2009

Horticultural Society Membership 2009-2010

£20.00 (TBC Councillor P Smith Invoice Req)

h) 000429 14.11.2009

Ure Walks Phase 2 from Commuted Sums In No 1886256 HBC Peter Crossley

£250.00

5. Confirmed the date of the next meeting of the council as:

14th January 2010 7.30pm

Staveley & Copgrove Village Hall.

11th March 2010 7.30pm

Royal Oak Pub

13th May 2010 7.30pm

Royal Oak Pub

8th July 2010 7.30pm

Royal Oak Pub

9th September 2010 7.30pm

Royal Oak Pub

11th November 2010 7.30pm

Royal Oak pub