

STAVELEY AND COPGROVE PARISH COUNCIL

Clerk: Mrs. S. J.Scholes
The Old School, Main Street, Staveley. HG5 9LD

Staveley and Copgrove Parish Council Meeting Held on
Thursday, 8th July 2010
7.30pm in Staveley and Copgrove Village Hall, Staveley.

MINUTES

Present:

Chair: Parish Councillor: Nick Stringer
Parish Councillor: Paul Smith
Parish Councillor: Ian Griffin
Parish Councillor: Richard Tesseyman
Parish Councillor: Peter Edwards
Parish Clerk: Sharon Scholes

PCSO Alastair Graham-Merrett
SNTKnaresborough@northyorkshire.pnn.police.uk
0845 60 60 24 7

1. To receive any apologies of absence – Councillor Michael North Accepted
2. To receive any declaration of interest – None
3. To confirm the minutes of the meeting held on the 13th May 2010
4. Local Crime Statistics presented via PCSO Alastair Graham-Merrett
Local Community Support Officer
Supports PC Brooks
Crime Figures 1st Jan2010 to Jul2010 (including Arkendale):
Theft x2, x1 in Staveley, x1 in Copgrove
x4 Other thefts – outbuildings, sheds and agricultural
1x vehicle theft – speed boat trailer
x3 vehicle damages
x10 anti social behaviour (including drink, malicious communications via Facebook, drugs and noise). Areas concerned include cricket pitch and recreation ground.
These figures run over 6 months compared to x30 in one night in Knaresborough.
x10 suspicious incidents reported on premises
x8 other
Member of public asked why telephone contact system to local police was so poor in response time. PC Graham-Merrett advised that a new system had been installed that automatically diverts calls to a call centre. Advised not to use mobiles for calls as calls will become expensive.
5. To discuss subjects brought forward from last Parish Council meeting
 - a) **Sewerage and Drainage**
no comments other than main fresh water pipe has been leaking again outside The Old School, was dug up and repaired, with no prior warning to households – drinking water has been smelling foul first thing in morning.
 - b) **20mph Minskip Road**
NYCC have laid speed assessment wire and traffic measures to check volume and speed

of traffic outside school. Chair advise PCSO Graham-Merrett of need to enforce speed limit in village and outside school

c) **Staveley & Copgrove Jubilee Recreation Ground**

Maintenance certificates have been forwarded onto Councillor R Tesseyman and P. Walker for completing recognised training course in playground maintenance. Weekly inspections are now taking place which are documented and retained by Chair Nick Stringer. Copies to be forward to PC for record keeping. PC to reimburse Councillor Nick Stringer for payments made to P Walker for weekly inspections and maintenance. All agreed. Councillor R Tesseyman to complete clearing of drainage of recreation field. PC wishes to thank Councillor R Tesseyman for work done. £12.50 Playing Field Association Membership Fee agreed by all.

d) **Allotments**

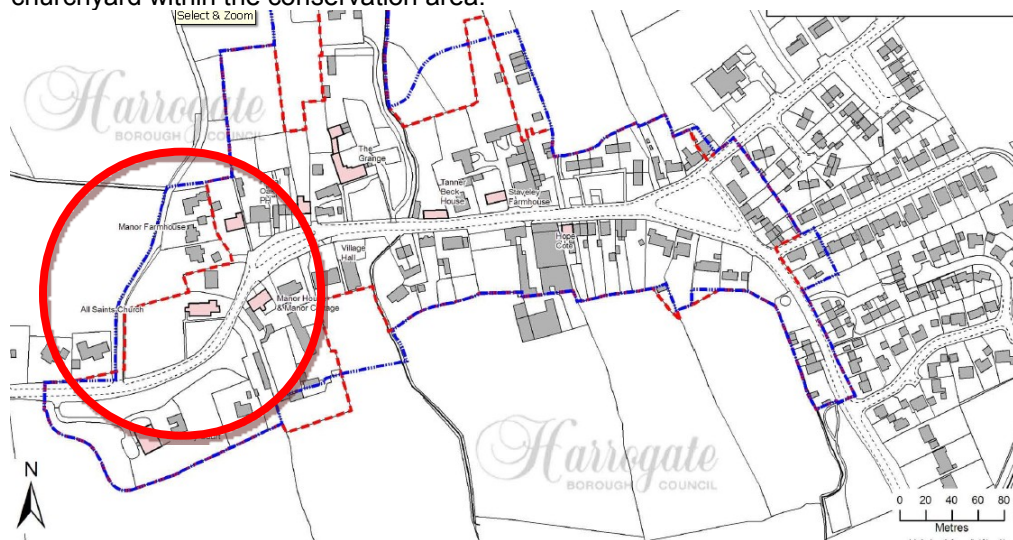
Moor End Allotment wall is in process of collapsing onto public footpath. Clerk has notified Harrogate Borough Council for repair in writing. Harrogate Borough Council have referred to legal team and estates department. Awaiting Harrogate Borough Council outcome before proceeding with repair. A builder has been sent to assess risk of wall on 27th July 2010. Have advised Harrogate Borough Council for need of speedy repair due to danger posed, if wall collapses. Member of public stated Horticultural Society was not open to all.

e) **Circular Bench Donation**

PC to put forward planning application for bench. PC votes on decision for bench – all in favour. Chair to apply for planning permission.

f) **Conservation Plan**

Conservation plan received by all Councillors. Agreed by all Councillors to advise on retention of conservation border on area designated on map below, due to land running adjacent to church graveyard and thus protecting privacy and keeping land adjacent to churchyard within the conservation area.



Member of public also advised the road are outside the Royal Oak Pub has been described as Royal Oak parking area on Conservation plan. Advised to have this statement removed from the conservation plan.

g) **Staveley & Copgrove Parish Plan**

Has been completed and forwarded to Harrogate Borough Council.

h) **Bus Shelters**

Bus shelter options to be put to village in village newsletter for public consultation for proposed locations and type of shelter to be built. Councillor P. Smith to investigate off spec. bus shelter plans, based on consultation feedback.

i) **Village Green Stones**

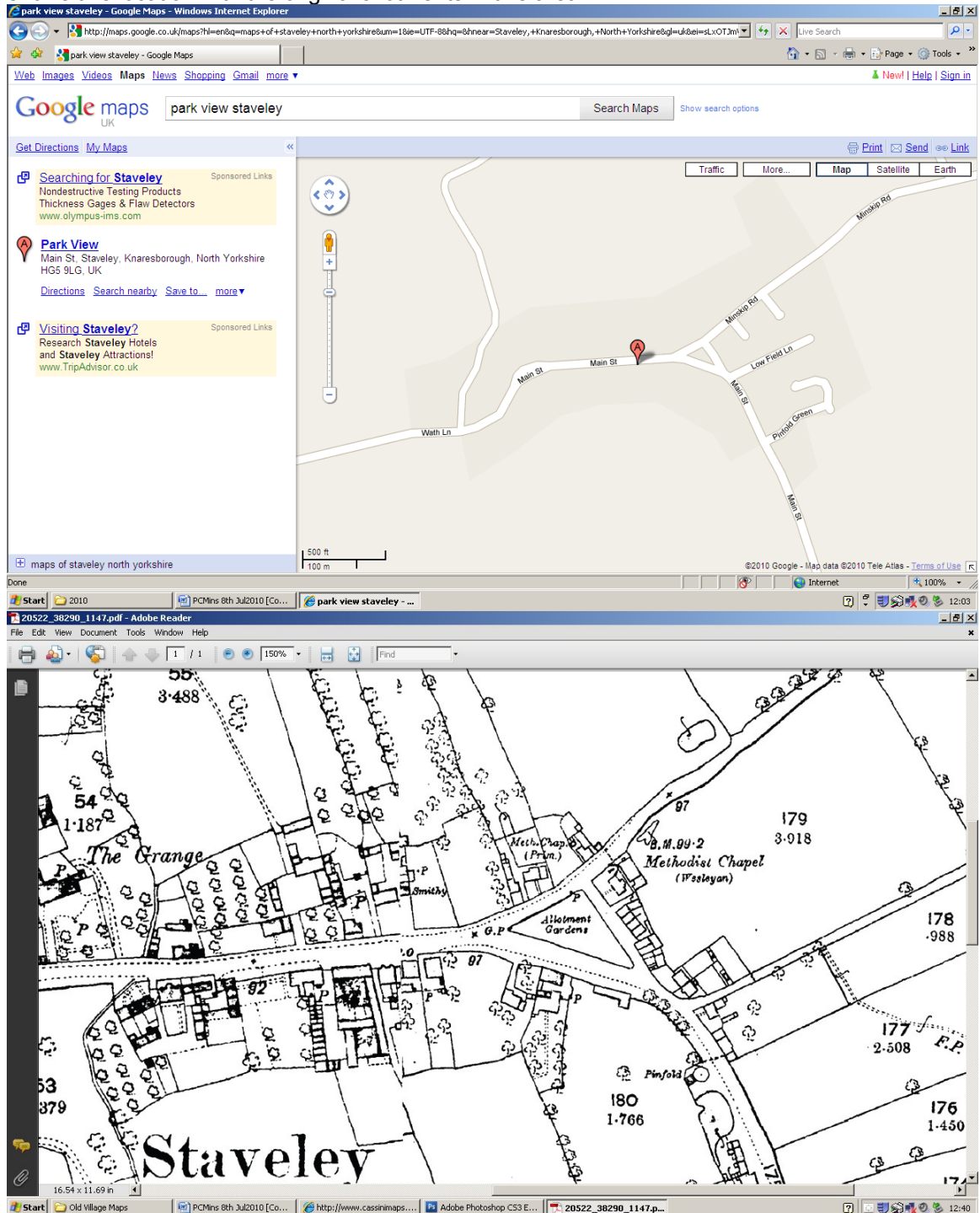
Chair obtained quotes for post installations to replace stones that have been stolen on village green. Quotes have been obtained with Mr. Brady quoting £600 plus installation. Parish Clerk advise Chair to enquire with NYCC Highways in relation to distance from kerb and post installations and prior permission if required.

j) **Arkendale Road Access**

Chair to chase NYCC.

k) **Park View on maps**

The road Park View cannot be located on local village maps. Residents are not getting deliveries – however, Google Maps points to correct location but lists road name as Minskip Road and property as Park View. Chair to investigate with HBC and NYCC. An old county map has been purchased from 1891 to 1893 by the Parish Council, which shows this location with the original allotments in this area.



l) **End of Year 2009-2010 Accounts**

Internal audit still in progress with YLCA. PC advised. All accounts have been seen by all Councillors' and agreed. Notice to be posted in Notice board once accounts have been signed off by internal auditor. Parish Council review of financial regulations reviewed with

2nd signatory for transfer of surplice funds to savings account – agreed by all. Financial risk also assessed and agreed with 2nd signatory required on transfer of funds on-line and cheque signatory payments – agreed by all. The council is happy the internal audit is effective, though has not been as timely as required this year, as internal audit was not returned complete until 23rd July 2010 from YLCA. It was submitted to YLCA in March 2010 from Parish Council. Date for external auditors was set for 14th July 2010. A covering letter has been sent to external auditors detailing late submission due to internal auditors YLCA late completion. Parish Council is advised to conduct a risk assessment of public amenities such as Pinfold, Recreation Field, Benches and other capital assets and areas within Parish Council. To be auctioned at next Parish Council meeting. Parish Council needs to draw up a Standing Order policy (though Parish Council doesn't have any Standing Orders in place). This will be produced before next Parish Council Meeting. AON Insurance premium for annual insurance agreed at £608.13 to include £22k value of fixed assets revised from £2k fixed assets 2009 and include Playing Field, allotments and public liability. Incorporates saving of £280.00 per annum by including Playing Field insurance into Parish Council policy. Note allotment tenants are responsible for their own public liability insurance.

m) **Royal Oak Pub Shop Planning Application**

Planning application has been fully approved. Application for grants for shop startup funding has been applied for. Shop noted as a good service to the village. Parish Councilors to visit Shoulder of Mutton shop in Kirkby Malzard as a good example of the community shop model. Questionnaire will be sent to village for feedback on stock and service required.

n) **Spellow Crescent**

Harrogate Borough Council are in process of considering of transfer of land for parking. Councilor P Smith is taking issue to Chamber to enquire further. A questionnaire will be posted through doors of Spellow Crescent residents to establish if 50:50 decision on residents. X2 properties only are still HBC housing, all other housing is private. All other residents have created their own parking.

o) **Bulb and Flower Planting**

Parish council wish to thank residents for planting flowers and bulbs outside Old People's bungalows in Staveley

p) **Staveley Wetlands and Yorkshire Wildlife Land Purchase**

Note to that this land has not been completely signed over yet – is still in negotiation. Chief Executive of Yorkshire Wildlife will attend September Parish Council Meeting on 14th September 2010

q) **Copgrove T Signage**

Chair awaiting reply from HBC and NYCC.

r) **Mineral Waste Planning Proposal Feedback**

Chair and Councilor P Smith attended public meeting on Allerton Park Waste scheme. Councilor John Watson and Councilor Andrew Jones also attended. Councilor Anthony Alton states he is against proposal. Councilor Andrew Jones against proposal. All attendees voted against proposal. Proposals based on 25yr incineration plant with £900 million investment from North Yorkshire tax payers funding. Penalty clause if not enough waste produced so waste will be brought in from other counties including York. Penalty fees will be paid out of North Yorkshire tax payers. There will be a 260 foot high chimney that will be seen in the local landscape. Chair advise recycling approach – not incineration. HBC not doing enough in relation to recycling at 30%, Ryedale do 58%, UK National average 42%. Members of public advised to complete standard letter for feedback that is available on HBC website. Parish council all agree to vote against proposal and circulate to village and Staveley Ladies for feedback.

s) **Drainage Issue on Land Boundaries**

Member of public request Parish Council to investigate issues caused by new builds enforcing none drainage of water and flooding existing buildings on 20 Lowfield Lane. Chair and Councilor P Smith to investigate.

6. To consider planning applications:
Royal Oak Propose Application for Village Shop

Approved

Staveley Community Primary School Kitchen Ventilation Systems

Approved

7. To receive invoices and payments
BACS Payment S Scholes Aug/Sept 2010 Clerk Fees £183.00
BACS Payment £8.95 Cassini Maps for 1891 Digital Map of Staveley for Parish Council
Reference on land
BACS Payment Claro Drain Rates Playing Field Association £3.50
Cheque No.440 Parish Council Insurance £608.13 to include Playing Field and revised
Assets values
BACS Payment HBC for grass cutting £294.65 plus VAT
BACS Payment for Playing Field Association annual membership £12.50
BACS Payment for Playing Field Weekly Maintenance Inspections from Ap-Jun £80.00
BACS Payment for fixing of village bench J Goulding £60.00
BACS Payment for YLCA Internal Audit fees £75.00
Cheque No 438 HBC for Playing Field Maintenance Training Course £70.50

8. Confirmed the date of the next meeting of the council as:

Tuesday 14th September 2010 7.30pm
Staveley & Copgrove Village Hall

11th November 2010 7.30pm
Staveley & Copgrove Village Hall