

Staveley and Copgrove Parish Council

Clerk: Mr B Atkinson

Danesmead, Main Street, Staveley, HG5 9JY

Staveley and Copgrove Parish Council Meeting
Held on 26 July 2012

Minutes

Present:

Chairman, Councillor D Child
Vice Chairman, Parish Councillor E Lloyd-Davies
Parish Councillor P Edwards
Parish Councillor R Tesseyman
Parish Councillor L Manby
NYC Councillor J Watson
Clerk, B Atkinson

20 Members of the public

1. To Receive Apologies

Apologies were received from Councillor N Stringer.

2. To Receive Declarations of Interest

Councillor Lloyd-Davies declared an interest in Staveley Nature Reserve Church Lane footpath.

3. To Confirm Minutes of the Meeting of 10 May 2012

The minutes of the meeting were accepted as a record.

4. Revised Parish Council Procedures

Revised procedures were outlined by the Chairman and it was agreed that the input from members of the public present would be restricted to the appropriate agenda item and that Council business would be conducted without public comment. It was further agreed that minutes would not be issued until they had been formally approved at the next PC meeting. A list of actions agreed would be issued and will be displayed until the minutes are published.

5. Councillor Responsibilities

The meeting was advised of the following individual Councillor responsibilities

Councillor N Stringer	NYCC
Councillor R Tesseyman	Staveley Primary School and Recreation Field
Councillor L Manby	Staveley Nature Reserve
Councillor E Lloyd-Davies	Staveley Village Maintenance Issues
Councillor P Edwards	Copgrove Issues
Councillor D Child	Village Maintenance and Support

6. To Discuss Items Brought Forward From the Last Meeting

6.1 Staveley Nature Reserve

6.1.1 The following terms of reference were agreed:

1. Any sub committee must have a Parish Councillor as a full member.
2. The particular Parish Councillor shall report on the sub committee's work at each Parish Council Meeting.
3. The Parish Council shall provide any sub committee with written terms of reference.
4. Any meetings of the subcommittee shall be fully minuted and those minutes shall be publicly available.
5. Any proposals from any sub committee shall be referred to the PC for decision.
6. Membership of any sub committee shall be subject to the same Conflict of Interest requirements as the PC.

With respect to the current Nature Reserve Subcommittee (Staveley Nature Reserve Liaison Group) the following additional Terms of Reference would apply:

1. Be informed of the plans of Yorkshire Wildlife Trust (YWT) with respect to Staveley Nature Reserve (SNR).
2. Inform YWT of events taking place in the village that may impact YWT.
3. Be cognisant of the views of the village and feed views and concerns back to YWT aiming to resolve issues, as far as possible, amicably between YWT and the parish.
4. The PC shall not instruct the SNR Sub Committee as to its discussions.
5. SNR Sub Committee shall make suggestions to the PC regarding Staveley Nature Reserve
5. Report back to the Parish Council at each Parish Council Meeting.

The extent of the SNR remit shall be restricted to liaison with YWT and no other organisations

6.1.2 Dog fouling. The Parish Council are to prepare an article for inclusion in the Link sand suggested that YWT erect appropriate signs in the car park.

6.2 Royal Oak Access Road

The pc reaffirmed the minute of the last meeting in that "No Parking" signs will be affixed to fence posts opposite Lodge Cottages.

7. Vehicle Activated Sign

The PC to initiate a survey to indicate support or otherwise for the installation of a VAS.

8. Village Green Planted Area and Verges

Following a decision by Dorothy Griffin to end maintenance of the above area, thanks were expressed to her for her input in maintaining the appearance of the village.

Bulbs to be ordered to replace those lost during installation work by Yorkshire Water.

NYCC to be contacted regarding maintenance/removal of trees.

9. Planning Applications

9.1 Halesfield, Main Street, Staveley-PC to write to HBC to ensure that the work proposed accord with HBC's conservation policy.

9.2 Staveley Nature Reserve Car Park Notice-PC to discuss signage with SNRLG before responding. Concern was expressed that the drawing attached to application that detailed sizes was not to scale and gave a distorted impression.

10. Cold Calling Scheme

No Progress to report

11. To receive invoices

Internal Audit Fee	£30.00
Jubilee bunting	£
HBC Grass cutting	£368.72
Village Hall Hire	£60.00

12. To Receive Annual Accounts

The annual accounts were presented and accepted. The accounts will be submitted for external audit

13. Allotments

The signed lease agreement had been received from HBC and showed a commencement date of 7 April 2012. It was agreed that rentals that had been charged prior to that date would be returned. New lease agreements to be issued to current occupants.

14. Village Calendar

No progress reported.

15. Open Session

15.1 Vehicle Activated Sign. NYC Councillor Watson advised that other PC's were considering a joint purchase of a VAS.

15.2 Procedures for the PC. NYC Councillor Watson advised that the vast majority of other PC's in the area receive comments from residents during all agenda items to allow the PC to consider public comment before making decisions and he recommended that the PC consider returning to this. This was supported by residents present.

15.3 Halesfield Planning Application. Mr R Barker confirmed that he had raised objections to the application and expressed concern that the PC had not made any detailed comments relating to a change of appearance in the Conservation area. He further supported earlier comments that did not allow public comment before the PC reached a decision.

15.4 Highway Maintenance. NYCC Councillor Watson confirmed that because of NYCC economies they were able to allocate a further £2m to maintenance.

15.5 NYCC Councillor Watson advised that a programme to improve broadband speed over 2 years commencing with the appointment of a new operator in Jan 2013 was in place.

85% of residents would receive a speed of 25M/sec and 10% in the range 5-25M/sec.

15.6 Adverse comments were received relating to speeding traffic and obstructions caused by parked cars along Minskip Road near to the school. PC to raise this with the school.

16. Date of Next Meeting

The next meeting of the PC will take place on 11 Oct 2012 in the Village Hall.