

THE CONSTITUTION OF THE

STAVELEY & COPGROVE JUBILEE RECREATION FIELD COMMITTEE

1. NAME

The Association shall be called the Staveley and Copgrove Jubilee Recreation Field Committee.

2. OBJECTS

The objects of the Committee shall be to:-

- (a) Raise funds, through grants, fund raising and sponsorship to finance a small recreation area, in Staveley, which will include play equipment, and a conservation area, off Arkendale Road, Staveley.
- (b) Plan, design, and construct the recreation and conservation areas, in stages, when finances allow, with the approval of the Local Planning Authority.
- (c) Secure and preserve the above recreation facilities, enabling the community to use their free time creatively and for younger members to play in freedom and in safety.

3. MEMBERSHIP

The membership shall be open to individuals who are concerned or interested in the objectives of the Committee.

4. ORGANISATION

- (a) The business of the Association shall be conducted by an Executive Committee consisting of the following:-

Chairman)	Officers of the
Honorary Treasurer)	Association to
Honorary Secretary)	be elected at
Appeals/Publicity Officer)	the Annual
Conservation Officer)	General Meeting
School Representative)	

- (b) The Executive Committee shall have power to fill up by co-option any vacancy which may occur in its body during the year.

- (c) A meeting of the Executive Committee shall be called at any time, subject to seven day's notice from the Secretary, or by direction of the Chairman.
- (d) Any matter not covered by these rules or any question of interpretation shall be dealt with and decided by the Executive Committee.

5. **MEETINGS**

An Annual General Meeting shall be held in March each year for the following purposes:-

- (i) Election of Members
- (ii) Election of Executive Committee
- (iii) The presentation of Accounts
- (iv) The presentation of an Annual Report
- (v) Any other business

6. **VOTES**

Every question at general or other meetings shall be decided by a majority of the votes, and in case of equality of votes the Chairman shall have a casting vote. No vote will be taken unless a minimum of 50% of elected members are present.

7. **MINUTES OF MEETINGS**

The Honorary Secretary shall cause Minutes to be made in a book provided for that purpose, of all resolutions and proceedings of all meetings, and such Minutes shall, upon questions put and vote taken thereon, either at the meeting or some subsequent meeting, be signed by the Chairman, and when signed shall be conclusive of the correctness of the entry.

8. **MONIES**

The income and property of the Association whensoever derived shall be applied solely towards the objects of the Association, and no portion thereof shall be paid or transferred directly or indirectly by way of dividend, bonus or otherwise by way of profit to members of the Association.

9. ACCOUNTS

- (a) Books of Accounts as agreed by the Executive Committee shall be kept by the Honorary Treasurer, and the financial year shall be as from the 1st April to the 31st March.
- (b) For the proper maintenance of a Banking Account, the following financial system shall be carried out by the Officers of the Association -
 - (i) An account shall be opened in the name of the Association to be carried the Staveley and Copgrove Jubilee Recreation Field Committee, at a Bank to be approved by the Executive Committee, into which Fund all monies received on behalf of the Association shall be paid by the Honorary Treasurer or other responsible official.
 - (ii) Cheques for the payment of all accounts shall be signed by two officers of the Association.
- (c) At the Annual General Meeting in every year, the Honorary Treasurer shall lay before the Members a detailed statement of the audited Accounts of the Association for the past twelve months.

APPROVED AND SIGNED BY EXECUTIVE MEMBERS OF THE COMMITTEE AT THEIR MEETING ON THE 3RD MARCH 1993.

CHAIRMAN

RABarker

SECRETARY

Julie Barker

TREASURER

Ken Bunting