

STAVELEY AND COPGROVE PARISH COUNCIL

Neighbourhood Plan Steering Group

Meeting No. 1

Wednesday 30th January 2019 at 7.00pm

Staveley and Copgrove Village Hall

AGENDA

1. To receive apologies for absence
2. Formalise election of Chair, Treasurer, Minute Secretary and HBC Liaison
3. Designation
Update on getting the NP designated with the Local Planning Authority
Application area map and draft application letter prepared.
4. Review draft plan timescale
Adjustments to timescale as required
5. Grant Applications
Progress report. Expression of Interest to be made.
6. Community Engagement Strategy
Draft strategy for discussion and adoption
7. Basic Conditions
Explanation and reference document
NPPF July 2018
8. Establish Approach to Issues, Challenges and Vision
Where we are now, where we want to be, how we are going to get there -
Establish Parish Vision. Draft approach prepared. Draft initial community
consultation leaflet prepared.
9. Information and Evidence Currently Available
Commence evidence gathering process
10. Logo
Ideas and examples
11. Public Discussion
Open to any member of the public to comment on the NP and/or the
NPSG approach to the plan development.
12. Any Other business

Date of next meeting – 27th February 2019

Steering Group Members

David Greenwood	Neil Horton	Wendy Hunwick-Brown	Derek Kenningham
Jim Meysey-Thompson	Helen North	Sandra Smith	