

Staveley & Copgrove Parish Council

Website: <https://staveleyandcopgrovepc.org.uk/>

Clerk: Neil Horton

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The Annual Meeting of Staveley and Copgrove Parish Council will be held on Tuesday 21st July 2020

The meeting will take place online at 7pm and is open to the public.

See joining details at the end of this document.

Meeting No. PC.2020.07.1

AGENDA

1. Reminder by the Chair of the Council's policy for the audio or visual recording of the meeting.
2. To elect a Chair and Vice Chair for the remainder of the Council year (May 2021).
3. To elect members of the Council's Sub-Committees.
 - 3.1. Finance Sub Committee (3)
 - 3.2. Staveley Nature Reserve Liaison Group (1)
4. To receive apologies and approve reasons for absence.
5. To receive any declarations of interest not already declared under the Council's Code of Conduct or members Register of Disclosable Pecuniary Interests.
6. To confirm the minutes of the meeting held on **4th February 2020** as a true and correct record.
7. To receive updates from the Community Beat Manager and ward Councillors.
8. Financial Matters.
 - 8.1. To receive end of year accounts documents for 2019 - 2020. To approve the 2019 - 2020:
 - 8.1.1. Accounting Statements
 - 8.1.2. Annual Governance Statement
 - 8.1.3. Certificate of Exemption
 - 8.2. To receive a current financial statement and bank reconciliation.
9. To consider the vacancy for the position of Clerk to the Council.
10. To receive information on the following ongoing issues and decide further action where necessary.

- 10.1. Staveley grass cutting.
- 10.2. Play area maintenance.
- 10.3. Allerton Park Landscape and Cultural Heritage Fund Grant update.
- 10.4. To consider the receipt of a donation to the Parish Council from resident Mr. Clive Greenwood.
11. Planning Applications
 - 11.1. To receive report PC8 updating the status of planning applications in the parish and consider and decide upon any pending applications.
12. Matters requested by Councillors.
 - 12.1. To receive report PC9 from Cllr North on traffic volume & speed through Staveley and Copgrove.
 - 12.2. To receive report PC10 from Cllr Edwards on potential planning breaches by Abacus.
 - 12.3. To receive report PC11 from Cllr Kirkpatrick on a resident request for Parish Council approval for the erection of a cycle store.
 - 12.4. To receive report PC12 from Cllr North on the issue of flooding in the Arkendale Road area and future use of the Jubilee Recreation Field.
 - 12.5. To receive report PC13 from Cllr Edwards on village signage for Copgrove.
 - 12.6. To receive report PC14 from Cllr Kirkpatrick on Council asset maintenance.
13. To notify the Clerk of any matters for inclusion on the agenda of the next meeting.
14. To confirm the date of the next meetings as:
 - 14.1. Tuesday September 8th 2020 at 7pm.
 - 14.2. Tuesday December 8th 2020 at 7pm.
 - 14.3. Tuesday February 9th 2021 at 7pm.
 - 14.4. Tuesday May 4th 2021 at 7pm (Annual Meeting of the Parish Council).

All documents referred to in this agenda are available to view and download in the Document Library section of the Parish Council website listed at the start of this document.

Zoom Meeting Joining Instructions

<https://us04web.zoom.us/j/73083716041?pwd=Y2RJc1NPWWpReihLVZZWV1aZUdZQT09>

Meeting ID: 730 8371 6041

Passcode: Vq1K5L