

## **Staveley & Copgrove Parish Council**

You are hereby summoned to attend the Full Council Meeting of Staveley and Copgrove Parish Council to be held on  
**Tuesday 8<sup>th</sup> September 2020 at 7pm via a remote link using Zoom.**

If you are unable to attend, please let me know in advance.

### **R. Crabtree**

Rebecca Crabtree  
Parish Clerk  
02/09/2020

### **AGENDA**

- 1. Introduction from the Chairman and a reminder by the Chair of the Council's policy for the audio or visual recording of the meeting**
- 2. To consider and approve co-option of a candidate to Staveley and Copgrove Parish Council**
- 3. To receive any apologies and approve reasons for absence**
- 4. Declaration of Interests**
  - a) To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests
  - b) To receive, consider and decide upon any applications for dispensation
- 5. To confirm the minutes of the Annual Council meeting held on Tuesday 21<sup>st</sup> July 2020 as a true and accurate record.**
- 6. To receive updates from the Ward Councillors**
- 7. Financial matters:**
  - a) To approve the schedule of payments
  - b) To approve the current financial statement and bank reconciliation
- 8. To receive information on the following ongoing issues and decide further action where necessary:**
  - a) To consider the flooding on Arkendale Road
  - b) To consider the traffic volume and speed through Staveley and Copgrove
  - c) To consider the quotes for the village signage for Copgrove
  - d) To consider the quotes for the refurbishments of the noticeboards and benches
  - e) To consider the planning breaches at Jubilee Court
- 9. To adopt/review/approve the following policies and procedures:**
  - a) Document Disposal and Retention Policy
  - b) Finance Sub Committee Terms of Reference
  - c) Financial Regulations
- 10. Organisational matters**
  - a) To agree members of the Finance Committee
  - b) To agree to add a councillor as bank signatory
- 11. To consider the following new correspondence received and decide action where necessary**
  - a) To consider correspondence received regarding parking on the Village Green
- 12. To receive report PC15 updating the status of planning applications in the parish**

**13. To consider and decide upon the following planning applications:**

<b>Application Number</b>	<b>Address</b>	<b>Proposal</b>
20/02992/FUL	Blessingbourne, 1 Pinfold Green, Staveley	Erection of utility room extension and alterations to existing rear extension to form flat roof.
20/03180/LB	Hope Cottage, Main Street, Staveley	Erection of single storey extension including rebuilding of outbuildings to form garden room.
20/02479/FUL	Hope Cottage, Main Street, Staveley	Erection of single storey extension including rebuilding of outbuildings to form garden room.

**14. To notify the clerk of matters for inclusion on the agenda of the next meeting**

**15. To confirm the date of the next meeting as Tuesday 8<sup>th</sup> December 2020 at 7pm in accordance with the agreed schedule**

**Zoom Meeting Joining Instructions**

<https://zoom.us/j/93274317354?pwd=c25BWFEduQURkbnk1TeC9oZU8ycmdTUT09>

Meeting ID: 932 7431 7354

Passcode: Xw8af4

**All documents referred to in this agenda are available to view and download in the Document Library section of the Parish Council website.**

**Clerk: Rebecca Crabtree**

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