

# Staveley and Copgrove Parish Council

Website: <https://staveleyandcopgrovepc.org.uk>

**Clerk:** Liz Leatherbarrow

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**The next Full Council Meeting will be held on  
Tuesday 17th August 2021 at 7pm  
in Staveley and Copgrove Village Hall**

## Agenda

1. Introduction from the Chairman and a reminder by the Chair of the Council's policy for the audio or visual recording of the meeting.
2. To receive apologies and reasons for absence.
3. To receive any declarations of interest not already declared under the Council's Code of Conduct or members Register of Disclosable Pecuniary Interests.
4. To confirm the minutes of the Full Council meeting held on Tuesday 18th May 2021 as a true and accurate record.
5. To receive updates from the Ward Councillors
6. To receive an up-date from the local Police Liaison Officer.
7. Financial matters:
  - 7.1 To receive the current financial statement and bank reconciliation
  - 7.2 To review recommendations from the Finance Sub Committee
8. To receive information on the following ongoing issues and decide further action where necessary:
  - 8.1 To receive an up-date in relation to the flooding along Arkendale Road
  - 8.2 To review the process of maintenance and monitoring in the Jubilee Recreation Field as recommended by the sub committee
  - 8.3 To receive the Staveley Nature Reserve Report.
  - 8.4 To receive report of progress regards a Defibrillator for Copgrove
  - 8.5 To up-date information about Jubilee Court Copgrove
  - 8.6 To receive an up-date regarding repairs to pavement along Main Street

8.7 To receive an up-date relating to the new fencing along Main Street/Wath Lane

8.9 To ratify changes to reserve allocated for Insurance excess with respect to Insurance Schedule for 2021-2022

9. Organisational Matters.

9.1 To consider topic of scope of financial disclosure/information stated on the PC website

9.2 Policies in need of review: 'Information Protection Policy', 'Management of recordings of meetings Policy', 'Reserves Policy', 'Financial Regulations', 'Disciplinary Policy', 'Grievance Policy', 'Complaints Policy', 'Data Protection Policy', 'Business Continuity Plan'.

9.3 To consider new correspondence received and decide action where necessary.

9.4 To receive a report updating the status of planning applications in the parish.

9.5 To notify the clerk of matters for inclusion on the agenda of the next meeting.

10. To confirm the date of the next meetings as:  
Wednesday November 24th 2021 at 7pm