
STAVELEY AND COPGROVE PARISH COUNCIL

**Minutes of the Staveley and Copgrove Parish Council Finance Committee held
Monday 13th May 2024 in the Staveley and Copgrove Village Hall.**

Commenced: 18.30
Concluded: 19.00
Attending: Cllrs Bowland(Chairman), Edwards and Thornton, .

24/5/1 To receive any apologies and approve reasons for absence.

No apologies were received

24/5/2 To receive a report on the Financial situation as of March 31st 2024 by the Chair

Cllr. Bowland reported that an audit had been undertaken on the 2023/24 records and an Annual Governance and Accountability Return (AGAR) prepared showing no queries or issues having been raised. It was agreed that the AGAR forms be submitted to the full Council for approval, specifically :-

(a) To approve the Certificate of Exemption and confirm that the Parish Council will comply with the publication requirements. (page 3 of the AGAR).

(b) To approve the Annual Governance Statement (page 5 of the AGAR)

(c) To approve the Accounting Statements (page 6 of the AGAR)

It was further agreed that Cllr Bowland would liaise with Neil Horton to arrange publication of the appropriate documents on the Council website.

24/5/3 To approve the following payments and receipts

1) To approve payments since the last meeting

a) Installation of Copgrove defibrillator	£255.76
b) YLCA Subscription	£232
c) Farm & Land Services	£177.60
d) HMRC (Sue Reed Tax)	£1430.55

2) To note the receipt of the first part of the precept of £3517.50

3) The bank reconciliation and budget comparison were noted.

24/5/4 Any other Business

Cllr Bowland had spoken to Farm & Land Services about concerns over the cutting of grass and had been reassured that the contractors performance this year would be much better.

24/5/5 Date of Next Meeting

Set for Monday 8th July at 6.30pm.