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## STAVELEY AND COPGROVE PARISH COUNCIL

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**Minutes of the ordinary meeting of Staveley and Copgrove Parish Council held  
Monday 18<sup>th</sup> March 2024 in the Staveley and Copgrove Village Hall.**

Commenced: 19.00  
Concluded: 19.50  
Attending: Cllrs Edwards (Chairman), Greenwood, Bowland, Thornton,  
and Whitworth.  
Also Present: 2 members of the public.

- 2024/07 Introduction from the Chairman and a reminder of the Council's expectations for the audio or visual recording of this meeting.**  
The chairman opened the meeting and welcomed everyone.
- 2024/08 To note and ratify the following as recommended by the Staveley and Copgrove Finance Committee Meeting.**  
a) To approve to amend the bank mandate to include the Chair, Peter Edwards on internet banking.  
  
**RESOLVED** To ratify all the items at 2024/02.
- 2024/09 To receive any apologies and approve reasons for absence.**  
No apologies were received.
- 2024/10 Declaration of Interests**  
a) To receive any declarations of interest.  
None were declared.  
  
b) To receive, consider and decide upon any applications for dispensation.  
There were no applications for dispensation received.
- 2024/11 To correct the minutes of the Staveley and Copgrove Ordinary Parish Council Meeting held 7<sup>th</sup> November 2023.**  
A declaration of interest from Cllr Edwards in relation to Abacus be noted in the minutes.  
**RESOLVED** That the minutes of 7<sup>th</sup> November 2023 be amended to reflect the declaration interest be accepted by members.
- 2024/12 To approve the minutes of the Staveley and Copgrove Ordinary Parish Council Meeting held 8<sup>th</sup> January 2024.**  
Cllr Edwards declared that the January meeting was not quorate and thus there are no minutes to approve.  
**RESOLVED** That this be accepted by members.
- 2024/13 Matters Arising**  
  
a) Cllr Thornton confirmed that the VAS was paperwork submitted.  
  
b) Cllr Edwards confirmed Village Hall booked for every 2<sup>nd</sup> Monday of every 2<sup>nd</sup> month.  
  
c) The Defibrillator for Copgrove was purchased as agreed from the previous meeting.
- 2024/14 To receive a report from Cllr Windass of North Yorkshire Council.**

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Cllr Windass was not present at the meeting. There was no report to present.

### 2024/15 Financial matters – To receive reports from the Finance Committee on the following matters.

- a) To approve the following payments.
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|--------------------------|---------|
| i. Farm & Land Services  | £783.60 |
| ii. Sue Reid expenses    | £168.93 |
| iii. Sue Reid net salary | £662.00 |
| iv. PAYE                 | £165.40 |
- b) To note the ongoing approved payments.  
SRIN Charity £70.00
- c) To note the bank reconciliation and budget comparison.  
The bank reconciliation and budget comparison were noted.

### 2024/16 Planning matters.

- a) To consider and make observations on the attached planning applications.
- Abacus Signage – approved
  - Copgrove Hall – toolshed approved – no objections from Parish Council to the other applications awaiting approval.
  - Wayside Farm – garage – this was missed due to having no Clerk
- b) To note planning decisions as per attached document.
- c) To note planning enforcements as per attached document.  
There were no planning enforcements.

### 2024/17 Ongoing matters.

- a) To receive an update from the local Police Liaison Officer.  
There was no Officer in attendance at the meeting therefore no update was given.
- b) To receive an update on SV1 and decide any action required.  
Mr J Carter, a member of the SVAG group has been in contact with the Planning Officer regarding the newly submitted documentation from the Developers. The issue of Gypsum remains a key factor in the outcome of the application.  
No Planning Committee date as yet.  
It was noted that some residents who had submitted objection letters had not had those letters lodged on the HBC planning portal.
- c) To receive an update on the playground and decide any actions required.  
The contractor, Farm and Land Services, has an action to paint equipment. This is still to be done.

It was noted that all fallen trees have been removed from the playground.

The annual RoSPA inspection has not been carried out. Monthly reports are received from Farm and Land Services, indicating priority issues – nothing classified as Priority 1 in the latest report.

- d) To receive an update on the Neighbourhood Plan.  
It was **RESOLVED** that Mr J Carter be approached to seek his assistance with regard to funding.

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- e) To receive an update on the oak tree on the village green.  
No further update at this time.
- f) To receive an update on Copgrove field developments and village green.  
It was noted that the Village now owns the field and village green.
- g) To receive an update on the hedge bordering site SV2.  
Hedge is very overgrown. The owner has been asked to cut the hedge and mow the verge. The PC has now taken on the mowing of the verge as it was overgrown and people were having to walk on the road. The hedge may have an impact on the sightline for drivers and this potential hazard will be reviewed when the hedge is in leaf.
- h) To receive an update on the grass cutting.  
It was noted that this has been very poor this year.  
A review will take place with Mr A Downie and a grass cutting plan will be established.

**2024/19**

**New matters and correspondence.**

- a) To note that the Standing Orders are on the google drive and will need review.
- b) To consider involvement in the D-Day celebrations.  
**RESOLVED** that the Parish Council would not be involved.
- d) To note that the Footpath Sign indicating the path from Arkendale Road to Loftus Hill is now completely missing.  
**RESOLVED** that Parish Council would contact North Yorkshire Highways.
- e) To note that the Annual Audit would take the same form as previous years utilising Clerks from local Parish Councils.  
**RESOLVED** that Cllr Bowland would attend the Audit Evening and present the 2023/24 AGAR and financial papers for Audit.

**2024/20**

**To notify the clerk of matters for inclusion on the agenda at the next meeting.**

- To consider devolved powers to the clerk.

**2024/21**

**The next Ordinary meeting of Staveley and Copgrove Parish Council will be held on Monday 13<sup>th</sup> May 2024, it will also be the AGM of the Parish Council.**