
STAVELEY AND COPGROVE PARISH COUNCIL

Minutes of the Annual General and Ordinary meeting of Staveley and Copgrove Parish Council held Monday 8th July 2024 in the Staveley and Copgrove Village Hall.

Commenced: 19.00
Concluded: 20.15
Attending: Cllrs Edwards (Chairman), Bowland, Greenwood & Whitworth
Also Present: Members of the public.

- 2024/36 Introduction from the Chairman and a reminder of the Council's expectations for the audio or visual recording of this meeting.**
The chairman opened the meeting and welcomed everyone.
- 2024/37 To receive any apologies and approve reasons for absence.**
Apologies received from Cllr Thornton
- 2024/38 Declaration of Interests**
- a) To receive any declarations of interest.
None were declared.
- b) To receive, consider and decide upon any applications for dispensation.
There were no applications for dispensation received.
- 2024/39 To approve the minutes of the Staveley and Copgrove Ordinary Parish Council Meeting held 13th May 2024.**
Approved without modification
- 2024/40 To receive a report from Cllr Windass of North Yorkshire Council.**
Cllr Windass talked about Home to School transport and guidelines from the Department of Education. The NYCC budget is strained and savings need to be made so they intend to change the "catchment" school so that it becomes the closest school. Parents will still be able to choose their children's school but will only be entitled to free transport if it is the nearest school. NYCC anticipate a saving of £3.8m over the next 2 years as a result of this. It goes before the full council this week.
- Rubbish: NYCC is likely to adopt the Selby Principle which will lead to a reduction in waste collections, so that they will be every 3 weeks (currently every 2 weeks) for each of general waste, recycling, and garden waste. Residents to be issued with a new blue bin for recycling. This is in the consultation phase for the next 3 weeks and members of the public can comment during that time. The survey is available on the NYCC website <https://letstalkny.commonplace.is/en-GB/proposals/survey-rubbish/step1>
- Section 106 payments: Members of the public expressed concern about the S106 payments going to Minskip, which will not be impacted by the development of SV1, and not to Staveley. Cllr Windass said he would look into this and get back to us.
- 2024/41 To receive a report from the local Police Liaison Officer**
Police Liaison Officer not present.
- 2024/42 To receive a report on the Financial Position of the Parish Council and key issues that occurred in the period 1.4.24-8.7.24**

Summary

STAVELEY AND COPGROVE PARISH COUNCIL

The Income and Expenditure Account shows overall net income over expenditure of £2,332.82 and a projected final deficit of £1,809.72 against a budget deficit of £1,718.00.

Income: Income received in the period totalled £3,597.50 and derived from the Precept and allotment rental of £80.

It should also be noted that we received a VAT refund of £1,430.55 which was treated in the 2023/24 Accounts as an uncredited deposit. Unfortunately, £20.43 was not paid as it related to input vat on expenses claimed by the previous Parish Clerk. As such an adjustment has been in the Accounts and the unpaid VAT allocated back to stationary.

Expenditure

Expenditure in the period totalled £2,332.82

- Installation costs of the Copgrove defibrillator - £213.13 plus VAT
- YLVA subscription - £232 • Playground inspection in May - £35
- Grass Cutting April/May and herbicide application - £281
- Insurance - £377.29

A list of variances to budget is detailed on the Accounts: In summary: Insurance £47, Subscriptions £32, Stationary £20. All higher than budget.

Other matters: Playground Inspection As agreed, Cllr Bowland obtained quotations from a recommended Playground Inspection Company and they are £145 per inspection so £290 pa. Our monthly budget is £38 - £456 pa. He has therefore contacted Farm & Land Services to confirm we are moving to another company for playground inspection.

2024/43 To receive reports from the Finance Committee on the following matters.

The bank reconciliation and budget comparison were noted.

2024/44 Planning matters.

The following Planning applications were noted :-

- ZC24/01902/FUL Retrospective planning for the installation of a new sustainable wood burning appliance (Abacus)
- ZC24/01528/FUL Demolition and reinstatement of four garages in stone with gardener's rest room and dog kennel
- ZC24/00888/FUL Garage at The Corn Mill approved
- ZC24.00647/FUL Highthorne, Minskip Road approved
- 22/04890/FUL Abacus require for re-siting pallet store withdrawn
- SV1 Update: Although the Planning Committee is "minded to approve" the application, the SVAG is still working hard to block the development. SVAG will keep local residents informed of progress.

The following was also discussed :-

- The PC will write to object to the retrospective planning for a wood burning appliance, ZC24/01902/FUL. Burning is starting early in the mornings and is causing an environmental nuisance (and potential health hazard) to nearby residents.

2024/45 Ongoing matters.

- Copgrove footpath: there is a large log blocking a stile. Cllr Edwards will speak to the farmer to ask him to remove it.
- Oak tree on the village green: Cllr Edwards will talk to the arboriculturalist at NYCC
- Update on the grass cutting: Performance by the contractor is still disappointing. A local resident has offered to take over the contract and will discuss details with Cllr Bowland

STAVELEY AND COPGROVE PARISH COUNCIL

4. Neighbourhood plan: Concern was expressed by members of the public about not having a neighbourhood plan. This may be addressed in the future, but is unlikely until the situation with SV1 is resolved due to the amount of work involved in each.

2024/46

Any other Business

Traffic past the business park at Copgrove has increased exponentially, especially the parking of Hermes vehicles. The PC will write to ask NYCC to consider speed limits in the vicinity.

S106 Payments: the PC will write to NYCC to request that any S106 payments resulting from possible development of SV1 should be allocated to Staveley and not to Minskip. The Staveley Village Hall is in need of considerable renovation/replacement.

Village Hall Notice Board: the Village Hall committee has given permission for PC notices to be placed on the Village Hall Notice Board.

Footpath sign: the Arkendale Road footpath sign is missing. Cllr Edwards has asked if the PC can put up a new sign and pay for it. He is awaiting a response from NYCC and will chase them.

Around 15 PC policies need reviewing and this will be shared between the councillors. Cllr Bowland has completed the Risk Assessment policy

An additional councillor is, ideally, needed for the PC. There were no volunteers from the members of the public who were present.

2024/35

Date of next meeting

Set for Monday September 9th 2024 at 7pm in the Village Hall