

## STAVELEY AND COPGROVE PARISH COUNCIL

Draft Minutes of the Ordinary Meeting of the Parish Council held on Monday 10 November 2025 in the Staveley and Copgrove Village Hall.

Commenced: 19.00

Concluded: Not recorded

Attending: Parish Councillors: P Edwards (Chair), G Bowland, S Whitworth, D Greenwood, J Pragnell, D Kenningham. J Oyston (Clerk)

There were 7 members of the public present.

2025/68 WELCOME

**The Chair opened the meeting and welcomed everyone in a short introduction.**

2025/69 APOLOGIES FOR ABSENCE

**There were no apologies received.**

2025/70 CO-OPTION OF NEW PARISH COUNCILLORS

**The Chair introduced Derek Kenningham and John Pragnell, further to their applications to join the Parish Council, and asked that they each give a personal statement. Derek Kenningham gave a short presentation detailing his career in law. John Pragnell gave a short presentation detailing his career in banking. There were no questions arising. Both were duly co-opted as Parish Councillors and asked to partake in the remainder of the meeting. Proposed Cllr Edwards, seconded Cllr Bowland. All Agreed and a resolution was passed. Cllr Kenningham and Cllr Pragnell both signed a Declaration of Acceptance of Office form. Mrs Oyston to forward them a form for the Registration of Members' Interests to be lodged with North Yorkshire Council in the first instance.**

2025/71 DECLARATIONS OF INTEREST

**There were no Declarations of Interest nor Applications for Dispensation**

2025/72 MINUTES

**a) The Minutes of the Parish Council Meeting held on Tuesday 7 October 2025 were considered by the Council. Cllr Bowland requested that it be noted that £47 was paid to ICO, not £52 as stated, and that the Clerk's salary be detailed. Mrs Oyston confirmed that the latter point was set out on this agenda. Acceptance of the Minutes was proposed by Cllr Edwards and**

**seconded by Cllr Bowland. The Minutes were duly accepted by the Council, and signed by Cllr Edwards as Chair.**

**b) The Action Points from this meeting were not considered**

2025/73

**COUNCILLOR AND OFFICER REPORTS**

**a) North Yorkshire Council. Cllr Windass was not present at the meeting and no report was received.**

2025/74

**MATTERS ARISING**

**a) Annual Grass Cutting Contract – Additional Work. It was agreed that Mrs Oyston contact OJW Services (the contractor) over their failure to trim the hedge outside of Cllr Bowland's property whilst cutting the hedge around the recreation field.**

**b) Hedge bordering SV2 – request for Designation as Non-Heritage Asset. No reply has been received from NYC Planning Authority to correspondence from the Parish Council on two occasions. Mrs Oyston to check the dates of the correspondence and follow-up.**

**c) Collapse of Minskip Road, Staveley, adjacent to Thomas Alexander Homes (TAH) development. Correspondence from TAH and NYC Highways Authority was noted. It was agreed that letters drafted by Cllr Whitworth to NYC Highway Authority, NYC Planning Authority, HSE and Tom Gordon MP, and previously circulated, be sent.**

**d) New Village signage. The need for new village signs was considered and discussed. Gate-style entrance signs, similar to those in Little Ouseburn and Burton Leonard were considered appropriate. Mrs Oyston to contact the Parish Clerk at Little Ouseburn for further details.**

**e) Parish Council Surgery. It was agreed that Cllr Bowland attend the Village Coffee Morning to be held on Saturday 22 November between 10am and 12pm to host a Parish Council Surgery. A further Coffee Morning to be held on 13 December between 10am and 12pm.**

**f) Moving to a .gov.uk website. Further to discussion, it was agreed that Mrs Oyston contact Neil Horton.**

**g) Social Media. The Council's approach to the use of Social Media, and its existing policy, were considered and discussed. Cllr Bowland realised that he had a personal interest in this item as his wife was present in the audience and had previously offered to take on the Council's use of Social Media. Mrs Oyston considered this to be a prejudicial interest and asked him to leave the meeting. The item was further discussed at the end of the meeting when Cllr Bowland was not present. Julie Bowland volunteered to set up a Parish Council Facebook page and this was accepted.**

2025/75 CORRESPONDENCE requiring decision/response  
**There was no correspondence for consideration**

2025/76 CORRESPONDENCE for information

a) Email from David Eddy dated 7 October re: Gas drilling application in Foxholes. **This correspondence was noted.**

2025/77 FINANCE

a) The balance at the bank stands at £25,511.91  
b) There has been no income since the last meeting  
c) The expenditure since the last meeting was agreed  
d) Further grass cutting by OJW Services may take place, weather depending  
e) No items were notified for inclusion on the asset register  
f) Budget 2026/27. Mrs Oyston circulated a draft budget for consideration. Expenditure was forecast to be £9505.00 during 2026/27. Further to discussion, it was agreed that the Parish Precept be increased by 5% (totalling £7387) and that the difference be taken from reserves. Proposed Cllr Bowland, seconded Cllr Edwards. All agreed and a resolution was passed.

2025/78 PLANNING

a) Decision Notice for Planning Application 25/02776/FUL Mill Garth, Main Street, Staveley. Permission Granted  
b) Decision Notice for Planning Application 25/03046/FUL East View Barn, Bedlam Lane, Staveley. Permission Granted  
c) Decision Notice for Planning Application 25/03108/FUL Highfield, St. Mongah's Lane, Copgrove. Permission Granted.

**All items were noted**

2025/79 ANY OTHER BUSINESS

a) Cllr Kenningham asked that the Council retrospectively consent to appoint Robin Barker as a Trustee of SRIN. **This was noted. Mrs Oyston to include on the next agenda.**  
b) Planning and Infrastructure Bill. **It was noted that Amendment 130 (now renumbered as Amendment 40) re: Environmental Delivery Plans is now back in the House of Commons.**  
c) There was discussion about Parish Council communications. **Mrs Oyston to include an item to cover Council communications on future agendas.**

2025/80 DATE OF NEXT MEETING  
**This was confirmed as Monday 12 January 2026**