

STAVELEY AND COPGROVE PARISH COUNCIL

Dear Sir/Madam

I HEREBY GIVE YOU NOTICE that an **EXTRAORDINARY MEETING** OF THE PARISH COUNCIL will be held on **Tuesday 9th June 2026** commencing at **7.00pm** in Staveley & Copgrove Village Hall.

All Members of the Council are hereby **SUMMONED** to attend for the purposes of considering and resolving upon the business to be transacted at the meetings as set out hereunder.

Members of the Public and Press are welcome to attend.

Members of the Public may speak at the Chair's discretion.

The meeting may be subject to audio and/or visual recording and any recordings broadcast.

Signed.....Graham Bowland.....Acting Clerk to Parish Council

THE EXTRAORDINARY MEETING OF THE PARISH COUNCIL

BUSINESS TO BE TRANSACTED

1. WELCOME

Introduction from the Chair. To remind those attending of the Council's expectations for the audio and/or visual recording of the meeting

2. APOLOGIES FOR ABSENCE

To receive apologies

3. DECLARATIONS OF INTEREST

To receive declarations of pecuniary interest and/or other non-disclosed interests and their nature

a) Declarations

To receive, consider and/or decide upon applications for dispensation

b) Applications for dispensation

4. TEMPORARY ASSIGNMENT OF THE PARISH CLERK'S TASKS TO INDIVIDUAL PARISH COUNCILLORS DURING PERIOD WITHOUT AN EMPLOYED PARISH CLERK

To review tasks of the Parish Clerk and assign them to individual Parish Councillors during period without an employed Parish Clerk.

a) Clarify current status of Employment of the Parish Clerk

b) Review prepared list of tasks undertaken by the Parish Clerk

c) Determine critical tasks for remainder of 2026

d) Allocate tasks to individual Parish Councillors

5. PUBLIC SESSION

To receive questions and comments from Members of the Public on Agenda Item 4 only