

STAVELEY AND COPGROVE PARISH COUNCIL

Dear Sir/Madam

I HEREBY GIVE YOU NOTICE that an **ORDINARY MEETING OF THE PARISH COUNCIL** will be held on **MONDAY 14TH SEPTEMBER 2026** commencing at **7.00pm** in Staveley & Copgrove Village Hall.

All Members of the Council are hereby **SUMMONED** to attend for the purposes of considering and resolving upon the business to be transacted at the meetings as set out hereunder.

Members of the Public and Press are welcome to attend.

Members of the Public may speak at the Chair's discretion at the ORDINARY MEETING OF THE PARISH COUNCIL. The meeting may be subject to audio and/or visual recording and any recordings broadcast.

Signed.....Peter Edwards Chairman

STAVELEY AND COPGROVE PARISH COUNCIL

THE ORDINARY MEETING OF THE PARISH COUNCIL 14TH SEPTEMBER 2026

BUSINESS TO BE TRANSACTED

1. WELCOME

Introduction from the Chair. To remind those attending of the Council's expectations for the audio and/or visual recording of the meeting

2. APOLOGIES FOR ABSENCE

To receive apologies

3. DECLARATIONS OF INTEREST

To receive declarations of pecuniary interest and/or other non-disclosed interests and their nature

a) Declarations

To receive, consider and/or decide upon applications for dispensation

b) Applications for dispensation

4. COUNCILLOR AND OFFICER REPORTS

To receive and consider reports upon matters arising at meetings/events at which the Parish Council is represented.

a) North Yorkshire Council – Cllr Windass

5. MINUTES

To receive and approve the Minutes of the last Meeting

a) Minutes of the Staveley and Copgrove Parish meeting held on 13TH July 2026

6. MATTERS ARISING

To receive information on the following ongoing issues and to decide further action where necessary.

- a) Parish Council Policies and Standing Orders – separate item on the Agenda, section 7
- b) Staveley Walk – possible breach of planning conditions
- c) Acquisition of Parish Council Notice Board for Staveley Village Green
- d) Installation of acquired bench for Staveley Village Green
- e) Staveley Grass Cutting 2026
- f) Staveley Cricket Pitch
- g) Children's Play Area – separate item on the Agenda, section 8
- h) Website and email updates
 - Use of staveleyandcopgrovepc.org.uk email and website
 - Ensure All Councillors have ability to use their Parish Council Email
- i) Parish Archives and storage of important Parish Council documents
 - Purchase of a filing cabinet

7. PARISH COUNCIL POLICIES AND STANDING ORDERS

To receive, consider, note, approve and/or resolve upon the following items:

- a) Updated Parish Policies prepared by Cllr J Pragnell
- b) Standing orders prepared by Cllr J Pragnell
- c) To determine Standing Orders allow for a Parish Councillor other than the Chair and RFO to be the Proper Officer of the Parish Council
- d) To determine who the Proper Officer should be
- e) Timetable for review of remaining updated Parish Policies

8. CHILDRENS PLAY AREA

To consider and/or resolve upon required investments to the play area

- a) To review Cllr Kenningham's proposal to undertake playground repairs as highlighted in the Playground Inspection Report and quoted for by Park Lane Services, Knaresborough
- b) To review the requirement/ best practice for 2 or more quotations
- c) To review how repairs would be funded either request for CIL Money or from allocated reserves
- d) To review quotation from OJW Services for hedge cutting of the site

9. COMMUNITY INFRASTRUCTRE LEVY (CIL) FUNDS

To receive, consider, note, approve and/or resolve upon the following CIL Funding applications received to date:

- a) 50% funding of Table Tennis Table for Staveley Table Tennis Club
- b) Water standpipe for the two Allotments leased from NYC
- c) Investment in Playground maintenance as per Item 8 above
- d) Tarmac unadopted road adjacent to the old village green
- e) Improvements to the Royal Oak Public House
- f) Various proposals submitted by Mr & Mrs Barker
- g) Neighbourhood Plan
- h) General Correspondence received on social media

10. CORRESPONDENCE requiring decision/response

To consider and/or resolve upon correspondence requiring decision/response

- a) Approve purchase of new battery for Staveley Defibrillator
- b) Minskip Road closure in October

11. CORRESPONDENCE for information

To receive correspondence for information

- a) YLCA – numerous emails offering training courses
- b) Speed Cameras
- c) NPP Reforms

12. FINANCE

To receive, consider, note, approve and/or resolve upon the following items:

- a) The balance at the bank. Inspection of bank statements and bank reconciliation
- b) The Income & Expenditure Account for the 2026-27 Financial year to Date
- c) Expenditure since last meeting for approval

OJW Garden Services £150.00

Adrian Legge £432.00

OJW Garden Services £560.00

OJW Garden Services £150.00

J Thornton £452.62 (refund of website and Email hosting for 2 years)

- d) Expenditure planned before the next meeting

13. PLANNING

To monitor and record Planning Applications within the Parish. To consider, note and/or resolve the following Planning matters and Planning Applications.

None received

14. THE NEXT AGENDA

To identify any items for inclusion by the Clerk on the next Agenda

15. PUBLIC SESSION

To receive questions and comments from Members of the Public

16. DATE OF NEXT MEETING

To confirm the date of the next meeting – 9th November 2026